



File: 20820-20

December 14, 2006

Attention All Export Clients:

For Action: February 1, 2007

Please be advised that as of February 1, 2007, the Coast Regional Office will now require letters of authority on behalf of tenure holders when submitting an *Application for Exemption to Export Unmanufactured Timber Products* (FS418).

This practice has been in effect in the other forest regions and to add consistency to our business practices we will also be adopting this requirement.

Clients are advised that the minimum requirements for the letter of authority are that they be on company letterhead, dated, signed and specifically mention the timber marks applicable and grant authority to a specific party to act as the broker to export the logs. Failure to meet the requirements may result in disallowed applications for advertisement.



Thank you for your attention to this matter. Should you have any questions or concerns I can be contacted at 250-751-7090.

Yours truly,

Chris Potvin
Regional Export Coordinator
Coast Forest Region